

GENET ELEMENTARY SCHOOL PTO MEETING MINUTES

Date: February 10, 2025

Time: 6:00pm

Location: Genet Conference Room

Contact information: genetpto@gmail.com



1. Attendance
 - a. Officers present – Kayla Smith, Caitlin Heeg, Deanine Lena, Jessica Sweeney, Kim Tuttle
2. Principal Report
 - a. Glow Dance was a big hit. It was not as nutty as in the past, it was spread out nicely.
 - b. Thank you for the January 31st Fun Friday Freeze Pops
 - c. Valentine’s Day is this week
 - d. Parent/Teacher conferences in March are only as necessary.
 - e. Perseverance is this month’s character trait and closes out the month at February 28th’s morning program.
 - f. Last week’s snow day means that teachers now need to gather ‘red folder’ materials. These folders are for students to have their remote/distance learning work if we exhaust all of our allocated snow days. These folders will probably go home after a second snow day is used.
 - g. Pre-K, K and 1’s Dental Day was last week on the snow day. Nurse Mancino is rescheduling this presentation.
 - h. PTO should send out a notice to parents about yearbooks are still available for purchase and the deadline to purchase yearbooks.
 - i. March 13th – Family Reading Night
 - j. February 28th – Mrs. Davis will present Ronald McDonald House reading fundraiser information.
 - k. Class photographs – Nagashima and Ruger were left off of Rudzinski and Giagni’s class photo.
 - l. For this year’s yearbook, please include Mrs. Condo and Mrs. Mancino
 - m. Spring photos will be advertised at the end of March and need to be clear that purchasing is optional.
 - n. 5th grade shirts must be in hand by May. Mr. Grignon will give a list of adults who also need t shirts.
 - o. March 5th and 6th is Kindergarten Registration
 - p. May 6th, 7th, and 8th is Kindergarten screening
 - q. Book Fair will be moved to May 12-16
 - r. Teacher Appreciation Week is May 5-9
3. Secretary Report
 - a. Kayla motions to approve the January 6th PTO Meeting Minutes.
 - i. Kim Tuttle seconds the motion.
 - ii. Everyone else present in favor (Paige Wood not present), meeting minutes approved

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4. Treasurer Report –
 - a. Print out of credits and debits provided to all in attendance.
 - b. The PTO needs to submit an application for incorporation. This comes with a \$75 fee.
 - i. Kayla motions to approve the \$75 fee for the application.
 - ii. Jessica seconds the motion
 - iii. Everyone else present in favor (Paige Wood not present), fee payment approved
 - c. Lip Sync Event Pre-Approval form presented by Jessica Sweeney
 - i. The PTO will charge \$2 per person or \$5 per family to cover the cost of the DJ
 - ii. Deanine motions to approve the event pre-approval form.
 - iii. Kayla seconds the motion
 - iv. Everyone else present in favor (Paige Wood not present), event pre-approval form approved
5. Yearbook
 - a. Cover design contest flyer to go out (post meeting note: it was distributed Friday February 14th)
 - i. The cover winners will be decided by the Genet staff.
 - ii. The cover design must be tied to our school
 - iii. A 5th grader's design will be chosen for the front. Other winners will go on the back cover. Multiple designs can be put on the back cover. If there is an overwhelming number of good cover options, the other designs can be place inside the yearbook.
 - b. 5th grade baby photo flyer will go out soon
 - c. Parents custom pages are due by April 30th
 - d. Yearbook to be complete by May 28th
 - e. The yearbook committee is working on questions and forms to have the teachers ask each student a question to be included in yearbook.
6. Lip Sync
 - a. Need a planning committee/volunteers – a request for volunteer sign-ups will be on the Lip Sync flyer going out (post meeting note: flyer went out on Friday February 14th)
 - b. Registration opens March 1st at 9am.
 - c. Jessica Sweeney is responsible for approving songs and setting up a folder on the drive for groups to share their song file.
 - d. A 5th grade number is being organized
7. Therapy Dog
 - a. Deanine has been in contact with a therapy dog that would like to come into Genet
 - b. Deanine has all of the insurance information.
 - c. The dog's handler would like to come to a Genet PTO meeting to introduce herself.
 - d. Consideration will need to be taking into account for students scared of dogs and allergic to dogs.
8. 5th grade activity parent meeting on February 25th
 - a. Discuss end of the year events
 - b. Finalize 5th grade shirt design
9. Chuck E. Cheese fundraiser event
 - a. Will take place over April vacation
 - b. Post meeting note: officially booked for Tuesday April 15th at 3:00pm

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10. Calendar Raffle Fundraiser - May
 - a. Inventory items selected
 - b. Looking to get some donations from local companies to help add interest to the calendar.
 - c. Tickets go on sale April 7th
 - d. \$5 per ticket, \$20 for 5 tickets
11. March Minion Madness – March 21st
 - a. Spirt Day – Dress like a minion or character from the movie to school
 - b. Movie Night – Despicable Me 4 will be shown
 - c. It will be a Genet PTO fundraiser
12. Upcoming Events:
 - a. February 17th – February 21st – NO SCHOOL
 - b. March 1st – Lip Sync registration opens
 - c. March 3rd – PTO Meeting
 - d. March 6th – STEM Fair
 - e. March 13th – Yearbook Cover Design Contest submissions due
 - f. March 13th – Lip Sync Registration closes
 - g. March 13th – Genet Reading Night
 - h. March 14th – No School
 - i. March 21st – Minion March Madness and Movie Night
 - j. March 27th – Half Day
 - k. March 29th – Guptills Event
 - l. March 31st – No School
 - m. April 3rd – Lip Sync Rehearsal
 - n. April 4th – Lip Sync
 - o. April 7th – Calendar Raffle tickets go on sale
 - p. April 7th – PTO Meeting
 - q. April 14th – 18th – No School
 - r. April 23rd – Spring photos
 - s. May (whole month) – Calendar raffle
 - t. May 5th – PTO Meeting
 - u. May 6th – 4th/5th grade concert
 - v. May 7th – BOE Meeting at Genet
 - w. May 16th – Spring Fling
 - x. June 2nd – PTO Meeting
 - y. June 4th (raindate June 5th) – School wide picnic and fun day
 - z. June 12th – 5th grade field trip
 - aa. June 16th – 5th grade mixer
 - bb. June 23rd – 5th grade picnic (June 24th raindate)
13. Questions, comments or to volunteer
 - a. Email: genetpto@gmail.com